

W-4 Code : EGA / _____
 Form I-9
 Employment Application
 Employee Acknowledgement
 Employment Agreement
 Employee Handbook Received

Vally Park USA Corp Employment Application

Vally Park USA is an equal opportunity employer and does not discriminate against any applicant on the basis of race, color, religion, gender, national origin, age, or disability.

General Information

MM/DD/YR
Today's : ____/____/20____ **Position applied for** : ____ Driver/Valet ____ **Cashier** ____ Supervisor
 Review : ____/____/20____ **Shift (s)** : ____ **7 am** – 3 pm ____ **3 pm**– 11 pm ____ **11 pm**- 7am
Start Date : ____/____/20____ **Employment Type** : ____ **Full Time** ____ **Part Time**
 Termination : ____/____/20____ **Availability** : ____ Mon ____ Tue ____ Wed ____ Thur ____ Fri ____ Sat ____ Sun
 Reason: _____

Full Name : _____ **Mobile** : () - _____ **Uniform**
Address : _____ **Phone** : () - _____ **Pants W**____
City : _____ **License #** : _____ **SSN** : _____ **L**____
ZIP : _____ **State** : _____ **DOB** : ____/____/20____ **Shirt** ____
 Gender : ____ **Male** ____ **Female**

1. If you are **under 18** and require a work permit, can you furnish one? ____ Yes ____ No If no please tell why?

2. Are you a **citizen** of the United States? ____ Yes ____ No If not are you legally allowed to work ? ____ Yes ____ No

3. Have you ever **pledge** “guilty”, “no contest “, or been convicted of a crime? ____ Yes ____ No If **yes**, give dates and details :

4. Have you had any **Traffic Violations** in the **last three years**? ____ Yes ____ No * If “Yes” describe Type and Date
Type _____ **Date** : ____/____/____ **Type** _____ **Date** : ____/____/____ (mm/dd/yyyy)
5. Vehicles : **Usually Driven** : (____) ALL _____, _____, _____, _____, _____,
Never Driven : (____) NONE _____, _____, _____, _____, _____, _____

Summarize Your Skills : _____

Answering “yes” to these questions does not constitute an automatic rejection for employment. Date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be considered

PREVIOUS EMPLOYMENT (begin with most recent one)

Company : _____ Address : _____
Contact : _____ City : _____ ZIP : _____
Telephone : () - _____ Date of Employment : From ____/____/20____ To ____/____/20____
Mobile : () - _____ Reason for Leaving _____
May we contact this employer for a reference? ____ Yes ____ No

REFERENCES :

Full Name	Complete Home Address	City	State	Zip	Telephone Number
1.					() - _____
2.					() - _____
3.					() - _____

Military

Have you served in the military? _____ Yes _____ No if "yes" Which branch? _____

From: ____/____/____ To: ____/____/____

Do you have any military commitment, including National Guard that would influence your work schedule?

_____ Yes _____ No If "Yes", explain: _____

If you are claiming preference under the Veterans Employment Preference Act or Handicapped Persons Employment Preference Act, complete the following.

Veteran's Employment Preference provides the addition of 5 percentage points or 10 percentage points to the applicant's score when a Numerically scored selection procedure is used. To claim Veteran's Employment Preference you must be a U.S. Citizen and (check one of the lines below):

- _____ A veteran separated under honorable conditions.
- _____ A disabled veteran separated under honorable conditions.
- _____ The spouse of a disabled veteran if the veteran's disability prevents him/her from working.
- _____ The un-remarried surviving spouse of a veteran or disabled veteran.
- _____ The mother of a veteran, IF THE VETERAN lost his/her life under honorable conditions while serving in the Armed Forces, OR has a service-connected, permanent, and total disability.

DRUG FREE WORKPLACE POLICY

It is the purpose of "VALLY PARK" to help provide a safe and drug-free work environment for our clients and employees. With this goal in mind and because of the serious drug abuse problem in today's workplace, we are establishing the following policy for existing and future employees of "VALLY PARK"

VALLY PARK explicitly prohibits:

The use, possession, solicitation for, or sale of narcotics or other illegal drugs, alcohol, or prescription medication without a prescription on VALLY PARK or customer premises or while performing an assignment.

Being impaired or under the influence of legal or illegal drugs or alcohol away from VALLY PARK or customer premises, if such impairment or influence adversely affects the employee's work performance, the safety of the employee or of others, or puts at risk the VALLY PARK's reputation.

Possession, use solicitation for, or sale of legal or illegal drugs or alcohol away from VALLY PARK or customer premises, if such activity or involvement adversely affects the employee's work performance, the safety of the employee or of others, or puts at risk VALLY PARK's reputation.

The presence of any detectable amount of prohibited substances in the employee's system while at work, while on the premises of VALLY PARK or its customers, or while on VALLY PARK business. "Prohibited substances" include illegal drugs, alcohol, prescription drugs not taken in accordance with a prescription given to the employee.

VALLY PARK will conduct drug testing under any of the following circumstances:

RANDOM TESTING: Employees may be selected at random for drug testing at any interval determined by VALLY PARK USA CORP.

FOR CAUSE TESTING. the company may ask an employee to submit to a drug test at any time it feels that the employee may be under the influence of drugs or alcohol, including but not limited to, the following circumstances: evidence of drugs or alcohol on or about the employee's person or in the employee's vicinity, unusual conduct on the employee's part that suggests impairment or influence of drugs or alcohol, negative performance patterns, or excessive and unexplained absenteeism or tardiness.

POST-ACCIDENT TESTING: Any employee involved in an on-the-job accident or injury under the circumstances that suggest possible use or influence of drugs or alcohol in the accident or injury event may be asked to submit to a drug and/or alcohol test. "Involved in an on-the-job accident or injury" means not only the one who was injured, but also any employee who potentially contributed to the accident or injury event in any way.

If an employee is tested for drugs or alcohol outside of the employment context and the results indicate a violation of this policy, the employee may be subject to appropriate disciplinary action, up to and possibly including discharge from employment. In such case, the employee will be given an opportunity to explain the circumstances prior to any final employment action becoming effective

I certify that my answers are true and complete to the best of my knowledge. I authorize you to make such investigation and inquiries of my personal, employment, educational, financial, and other related matters as may be necessary for an employment decision. I hereby release employers, schools or individuals from all liability when responding to inquiries in connection with my application.

In the event I am employed, I understand that false or misleading information given in my application or interview(s) may result in discharge.

“In accordance with the Immigration Reform and Control Act of 1986. If I am employed by this company, I will be an employee at-will. As an employee at-will: (1) either Vally Park and/or Vally Park USA Corp and/or Valet Parking by Vally Park " and/or any executive officer or I may terminate the employment relationship at any time, with or without cause; and (2) there is no agreement, expressed or implied, between Vally Park and/or Vally Park USA Corp and/or Valet Parking by Vally Park and/or any executive "officer and me for any specific period of employment or for continuing or long-term employment. I understand and agree that if hired my at-will employment with Vally Park and/or Vally Park USA Corp and/or Valet Parking by Vally Park " and/or any executive may only be modified by a separate written document signed by me and an executive officer of Vally Park and/or Vally Park USA Corp and/or Valet Parking by Vally Park and/or any executive as well as taking at my own cost a drug test as a condition of employment.

Vally Park Corp. and I hereby agree to submit any controversy or claim arising out of or relating to my hiring, employment, benefits, and/or separation of employment or any occupational or on-the-job injury/illness to and resolved exclusively by, final and binding arbitration under the federal arbitration act to be administered by the American Arbitration association (AAA) or other mutually agreed to arbitrator, pursuant to the AAA's National rules for the resolution of employment disputes. The standard of review to be applied to the arbitrator's findings of fact and conclusions of law will be the same as that applied by an appellate court reviewing a decision resulting from a bench trial.

Signature of Applicant: _____ **Received by** _____

Date: ____ / ____ /20__

OFFICIAL AREA (DO NOT WRITE)

Interviewed and hired by: _____ Date: ____ / ____ / ____

Document verification by: _____ Date: ____ / ____ / ____